

CHIPPEWA FALLS SENIOR HIGH SCHOOL

Student Competitive Activities Code

(Grades 9-12)

I. Introduction

This Competitive Activities Code has been developed by representatives of the school board, community, students, parents, activity directors, coaches/advisors, and administrators. The intent of the Competitive Activities Code is to provide coaches, advisors, students, and parents/guardians a reference to their responsibilities and/or expectations for participation in the Chippewa Falls High School competitive co-curricular programs. The school, along with parents and the community, will share the responsibility for advancing the co-curricular philosophy during the year.

Students may take part in more than one non-athletic activity simultaneously, but are allowed to participate in only one athletic activity per season.

We are committed to excellence in all programs involving the Chippewa Falls High School. We welcome you to the Competitive Activities co-curricular program.

Best wishes for continued success,

The Chippewa Falls Board of Education

II. Philosophy of Competitive Activities

The Competitive Activities co-curricular program is a *privilege* that complements the academic program. Participation in activities is an enjoyable experience, which contributes to physical, social, mental, and emotional development. Chippewa Falls High School is involved in a Competitive Activities program and wishes to promote a positive value system for the participants, student body, and community.

III. Competitive Activities Covered by Activities Code

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| 1. Baseball | 13. Softball |
| 2. Basketball | 14. Swimming |
| 3. Cheerleading | 15. Tennis |
| 4. Cross Country | 16. Track |
| 5. Football | 17. Volleyball |
| 6. Gymnastics | 18. Wrestling |
| 7. Golf | 19. Forensics |
| 8. Hockey | 20. Harmonics |
| 9. Dance | 21. Marching Band |
| 10. Soccer | 22. Equestrian Team |

NOTICE OF NONDISCRIMINATION POLICY

In compliance with the Executive Order 11246; Title II of the Education Amendments of 1976; Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1975; and all other Federal, State, school rules, laws, regulations, and policies. It is the policy of the Chippewa Falls Area Unified School District, that no person, on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, parental or marital status, sexual orientation, physical, learning, mental, or emotional disability or handicap may be denied admission to, denied participation in, or denied benefits of, or discriminated against in any curricular or co-curricular program.

III. Membership

A student is considered bound by this competitive activities code once he/she has a ***signed activity code on file in the activities office*** for ***any*** competitive activity. Once a student is considered a member of any competitive activity, he/she is bound by the Competitive Activities Code for the duration of his/her high school career.

A. General Eligibility Expectations

(must be met by **all** competitive activities members unless noted otherwise)

1. All competitive activity students ***must*** attend an activities code meeting with a parent/legal guardian prior to the ***first time*** a student is involved in any competitive activity at Chi-Hi.
2. All competitive activity students ***must*** have a signed **red activity code form** on file in the activities office. This code must be signed by the **student and a parent/legal guardian** prior to any practice or participation in the student's *first competitive activity* at Chi-Hi. This signed red activities code form is then binding until the student's graduation from Chi-Hi.
3. Once competitive activity students have a red code form on file, they are required to sign a blue code form for *any/all* additional competitive activities they are involved in at Chi-Hi in future seasons/years. This **blue activity code form** is an acknowledgement of understanding of any changes, additions, or deletions that have occurred in the Competitive Activities Student Code of Conduct and Handbook. It **must be signed by the student and parent/guardian** prior to any practice or participation in any competitive activity. Advisors/Coaches are **required** to make students aware of any changes, additions, or deletions in the Competitive Activities Student Code of Conduct and Handbook prior to student signing the sheet.
4. Individual coaches/advisors may add to the eligibility requirements for their activity, ***but it must be in writing and approved by the activities director and distributed to the participants.***
5. All competitive activities students must have a current emergency card on file in the activity office prior to any trip. For competitive *sports #1 -#22*, a current emergency card must be on file prior to the first official day of practice or participation.
6. (Competitive **SPORTS**; only #1 - #18 from above)
All athletes must have a current *WIAA physical card* with parents/legal guardian and doctor signature on file in activities office *prior to any practice or participation.* Physical examinations taken after April 1 are good for remainder of that year plus two more years with a *WIAA alternate card* being required the final of the two years (every other year: physical one year, alternate card the next year).
7. (Competitive **SPORTS**; only #1 - #18)
Any student who wants to change from one sport to another once the season has officially started must bring a written request from his/her parent/legal guardian and show the request to the head coach of each sport. The student must then meet with the Activities Director and explain the reasons for the requested change. After conferring with each head coach and the student, the Activities Director will approve or deny the request.

B. General Conduct Expectations

1. All competitive activities students are required to attend class. Any participant who is marked ***unexcused*** for any period(s) of the school day (*during a season in which he/she is involved in a competitive activity*), will have three (3) school days (starting the next school day after the unexcused absence) to clear the unexcused absence. ***This is only if he/she feels a mistake has been made in the attendance procedure.*** After receiving the automated phone call regarding the unexcused absence, ***if you feel a mistake has been made in regards to the unexcused absence:*** 1) Student must the attendance secretary in attendance office the next morning to determine the teacher/period the absence was marked. The student is then responsible for getting the teacher to clear the unexcused absence with the attendance office within 3 days.

2) A parent/legal guardian may call the attendance office @ 726-2406 ext. 1142 within 3 school days to give the legitimate excuse for the student's absence.

****The participant who has not had the unexcused absence(s) cleared within 3 school days, will be suspended from competitive activity(s) for the next day of competition.**

2. Students may participate in events and practice with detentions providing the student is in the process of making up the detentions and arrangements have been made with the administration.
3. The student with an *out-of-school suspension will be ineligible* to compete or practice during the period of the suspension. The student with an *in-school suspension will be eligible* to practice and compete during the period of the suspension.
4. Equipment—the care and maintenance of equipment will be the co-responsibility of participants and Chippewa Falls High School. Participants are responsible for immediately turning in equipment to the coach/advisor at the conclusion of the activity. Individuals will not be allowed to take part in another activity or accept awards, and a diploma may be withheld until all responsibilities are taken care of.
5. Appearance—students will be held responsible for being clean and well groomed. If a student fails to meet the standards set by his/her coach/advisor, additional restrictions may be imposed.

C. Travel and Trip Conduct

1. Students must travel to and from out-of-town contests/events with the team/group. If a parent/guardian is present at the out-of-town contest/event, the student may ride home with the parent/guardian provided that the coach/advisor in charge has in his/her possession the proper release form signed by the parent/guardian and also have face-to-face contact with the coach/advisor. The activities director must approve any travel to an out-of-town contest by means other than with the team/group. 1st Violation of any of the above process will result in consequence levied by coaching/advising staff. Violation could involve event suspension. 2nd Violation of this process will involve event suspension—head coach and activities director will determine length of suspension.
2. Riding the bus for school activities is a **privilege**, and students are expected to show respect for the driver, other students, and the private property of others both on the bus and at the trip's destination. The coach/advisor and bus driver are in complete charge at all times, and students are to respect their authority.
3. It is expected that the students will conduct themselves in an appropriate manner on school-sponsored trips. It is important that all students understand that they represent the school to the general public. On trips, any student who exhibits abusive behavior or immature conduct as detected by the coach/advisor may be suspended from contest(s)/event(s). This includes behavior on bus, at the trip's destination, and at any eating establishment. The coach's/advisor's discretion will apply.
4. Coaches/advisors may have additional expectations for travel and trip conduct/appearance.

D. Academic Eligibility (Consequences are not eligible for appeal)

To be eligible to compete in an activity a student must be enrolled in a minimum of twenty-five hours of studies for high school credit. The student is required to maintain a minimum of five (5) classes of the daily semester schedule.

The following grading/evaluation periods will be used to determine academic eligibility:

Fall activities – 4th quarter and 2nd semester grades

Winter activities – 1st quarter, then 2nd quarter, and 1st semester grades

Spring activities –3rd quarter grades, and possibly 4th quarter and 2nd semester grades if activity runs beyond school year.

1. ONE (1) “F” GRADE FOR A QUARTER ON REPORT CARD

If a student receives **ONE (1) “F”** grade in any class for a **quarterly** grade, the student **will be considered ineligible to compete** for the first/next 10% of the maximum number of contests that can be scheduled in the student’s current or next (if another grading period doesn’t come first) competitive activity (rounded up if a fraction). The student may practice during ineligibility period. The period of ineligibility will start on a prearranged date (normally the first Thursday after the grading period ends). After serving the ineligibility period, the student regains eligibility (without a grade check) for the remainder of the quarter.

**When participation in a competitive activity is part of a class grade, a student will have the opportunity to make up the grade by completing an alternative assignment from the adviser/teacher.

2. TWO (2) OR MORE “F” GRADES FOR A QUARTER ON REPORT CARD, AND/OR ONE (1) OR MORE “F” GRADES FOR A SEMESTER ON REPORT CARD

If a student receives **two (2) or more “F” grades for a quarter** on report card **AND/OR one (1) or more “F” grades for a semester** on report card, the student will be considered ineligible to compete in any competitive activity contests for a period of fifteen (15) scheduled school days or 10% of the maximum number of contests in the season, whichever is longer. The student is eligible to practice during this time at the coach’s/advisors discretion. The period of ineligibility will start on a prearranged date (normally the first Thursday after the grading period ends). On the 15th scheduled school day, the student must obtain (from AD office) and take to all teachers, a grade verification sheet. **The student must obtain a class grade and teacher signature for each class, and return the completed verification sheet to the AD office by the end of that school day (no excuses).** The grade given by the teacher should be the **current quarter grade**.

**When participation in a competitive activity is part of a class grade, a student will have the opportunity to make up the grade by completing an alternative assignment from the adviser/teacher.

UPON RETURNING THE GRADE VERIFICATION SHEET:

- A. (1) If the student is **clear of all “F” grades** on the verification sheet, he/she regains eligibility on the **16th school day**, to compete in contests for the remainder of the quarter.

**any falsification of grade(s) or signature(s) on verification sheet will result in ineligibility for all competitive activities for one calendar year from the date of this infraction*

- (2) If the student continues to have **any “F” grades** on the verification sheet, he/she continues **to remain ineligible** to compete in any contest.

- B. (1) One final verification sheet can be taken to student’s teachers on his/her 20th day of ineligibility. If the student has **cleared all “F” grades** on this verification sheet, he/she regains eligibility to compete in contests on the **21st school day** for the remainder of the quarter.

**any falsification of grade(s) or signature(s) on verification sheet will result in ineligibility for all competitive activities for one calendar year from the date of this infraction*

- (2) If the student still has not cleared all “F” grades on the last verification sheet, he/she will remain ineligible for the remainder of the quarter and will not be able to practice or compete.

3. The ineligibility status described in #2 above will be adjusted as follows for students in **fall competitive activities that begin competition before the first day students are in class.**

The minimum ineligibility period shall be the lesser of: **(1)** 21 consecutive calendar days beginning with the date of the first allowed competition; (non-athletic activity) 21 consecutive calendar days beginning with the teachers' first inservice day; **OR (2)** one-third of the maximum number of events in a competitive activity (rounded up if one-third is a fraction).

4. A student may ease ineligibility status related to the **SECOND (2nd) SEMESTER** grading period **(only if ineligibility is due to a SEMESTER "F" grade, NOT a QUARTERLY "F" grade)** through summer school courses (including corresponding courses) at the same or some other school *provided*:
 - a. Any courses taken are pre-approved through the student's high school guidance counselor
 - b. The student's school gives credit toward graduation requirements for such courses and counts them in rank-in-class standings, *and*
 - c. The student successfully completes not less than the same number and study area of courses which caused ineligibility, *and*
 - d. The coursework must be completed before the first day of fall participation. Exceptions may be granted by the activities director.

****Students who complete summer school courses to make-up credit for SEMESTER "F" grades will be considered ineligible to compete in the first 10% of their fall competitive activity season (use same criteria as #1 above)****

5. A student regains eligibility immediately if incompletes are made up within two weeks after a final grading period.
6. A student who is enrolled in any state-approved EEN program and who receives no usual grades for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her IEP.
7. Chippewa Valley High School students need to meet the "F" policies in the individual courses of study. The grading/evaluation procedure (A-1) would apply. Chippewa Valley HS students enrolled in night courses would also be academically evaluated at the conclusion of each night school course. Chippewa Valley HS grading evaluation information will be made available by the principal to the Chi-Hi Activities Director. Students who transfer from the senior high school to Chippewa Valley HS during mid-quarter, will have their academic eligibility based upon the grades earned at Chi-Hi upon the date of transfer. These grades would apply to academic eligibility until the next grading/evaluation period occurs. Chippewa Valley HS students must attend the total school day and carry a full load of academic work (as prescribed by the alternate school staff) in order to be eligible to compete in activities.
8. Students are responsible for any schoolwork missed due to activity events.
9. A student who is academically ineligible and serving a suspension for a code violation may serve those simultaneously.

E. Code of Conduct (Enforced 12 months of year; 24/7/365)

Expectations

1. The student *must refrain* from **use, distribution** (including, but not limited to buying or selling) or **possession** of any amount of alcoholic beverage, tobacco products, or controlled substances/paraphernalia, or illegal(per state law) performance enhancing substances.
2. The student *must not* attend gatherings where alcohol or other controlled substances are being used.

Exceptions to this expectation are as follows:

- a. Student attends a gathering and leaves immediately when he/she becomes aware of the use of alcohol or controlled substances.
 - b. Attendance at an establishment licensed to sell alcoholic beverages in addition to food at a recreational service (including, but not limited to restaurant, bowling alley, etc.).
 - c. Attendance at family gatherings or work/employment gatherings where alcoholic beverages are available to adults only and the student does not consume.
3. The student *must refrain* from socially unacceptable behavior that is discrediting in nature to the ideals, principles, and standards of the community/school. Such activities would include, *but are not limited to*:
 - * theft
 - * burglary
 - * assault
 - * battery
 - * vandalism
 - * possession or use of weapon
 - * being under the influence of, and/or possession of a controlled substance, alcohol, and/or paraphernalia on school grounds, school transportation, and/or school event
 - * sex offenses
 - * bomb threats
 - * graffiti
 - * use and/or possession of explosive devices
 - * criminal disorderly conduct
 - * hazing (any act whether physical, emotional, mental, or psychological, which subjects another person, voluntarily or involuntarily, to anything that may abuse, mistreat, degrade, humiliate, harass, or intimidate the person, or which may in any fashion compromise the inherent dignity of the person)
 - * obscene language resulting in a disturbance and/or disorderly conduct
 - * fighting which results in a disorder conduct
 - * flagrant insubordination in a school setting to school employee
 - * ANY, other acts that show an intentional disregard for health, welfare, safety, and/or property of others.

Consequences (To Maintain Institutional Order)

Chippewa Falls High School expects students to be respectful, helpful, and truthful when questioned by administration in regard to an investigation involving the competitive activities code. If a student is deemed to be lying and/or, in any way, impeding the investigation, school consequences may be invoked, as well as any competitive activities code consequence that may be incurred by the student.

A. Out-of-Season -- 1st Violation

The consequence for violating the Code of Conduct expectations 1, 2, and/or 3 shall be a designated number of community service hours to be performed by a specified date. The range of these hours will be 10-40 as determined by the Activities Director. *Exception:* If expectation #3 is violated and is *criminal* in nature, the administration (AD and building principals) reserves the option of imposing a suspension of up to a one-year from the date the violation occurred or was first known to have occurred (whichever is later). Depending on the severity of the violation, the administration may discontinue all participation in competitive activities by the student for the duration of the student's high school career.

B. In-Season – 1st Violation (Applies if the violation occurred or is first known to have occurred after the student has officially started practice in competitive activity)

The consequence for violating the Code of Conduct expectations 1, 2, or 3 shall result in a suspension from competitive activities for the next 25% of the total number of competitions scheduled for the current activity. Students who admit to the violation(s) before administration becomes aware of the situation will have their suspension reduced to 10% of the total number of competitions scheduled for the current activity.

Exception: If expectation 3 is violated and is *criminal* in nature, the administration (AD and building principals) has the option of imposing up to a one-year suspension from the date of the violation or the date that the violation was first known to have occurred (whichever is later). Depending on the severity of the violation, the administration may discontinue all participation in competitive activities by the student for the duration of the student's high school career.

When a consequence cannot be completed within a current activity, the remaining consequence will be served in the next competitive activity participated in by the student.

If a student is proven to play more than one (1) level of competition in a sport, the contests will count as one if they are played the same date and two if they are played on different dates.

If a student is involved in more than one competitive activity while committing a violation, he/she must serve the consequence(s) in each activity.

In order for a suspension to count as having been served, the student must complete the season in which the suspension was served, in good standing.

C. Out-of-Season/In-Season – 2nd Violation

The second violation of Code of Conduct expectations 1, or 2, or 3 shall result in suspension from competitive activities for the next 75% of the total number of competitions scheduled in the current activity. If the consequence cannot be completed in the current activity, the remaining consequence (number of competitions) will be served in the next competitive activity participated in by the student.

If expectations 1 and/or 2 is violated the student must also complete an AODA assessment at a pre-approved AODA agency (at his/her own expense) or go through the Student Assistance Program advisor and complete the recommended treatment as deemed appropriate by the professional conducting the assessment.

The 75% of events suspension may be reduced to a 50% suspension from the total number of competitions scheduled in the current and/or next activity, by performing a designated number of community service hours as designated by the Activities Director (minimum of 15 hours).

The student may attend practices, meetings, etc. with his/her team/group only if the anticipated date of reinstatement falls during that activity season.

Depending on the severity of the violation, the administration may discontinue all participation in competitive activities by the student for the duration of the student's high school career.

D. Out-of-Season/In-Season -- 3rd Violation

The student shall be suspended from competitive activities for one year from the date of the violation or the date the violation was first known to have occurred (whichever is later). At the end of the suspension, a meeting with the appropriate staff, parent(s)/guardian(s), and student will be conducted to determine appropriate procedures for re-admittance to the competitive activities program.

Depending on the severity of the violation, the administration may discontinue all participation in competitive activities by the student for the duration of the student's high school career.

WIAA RULE

The minimum consequence for acts outlined in expectations #1, #2, #3 above, *which occur or are first known to have occurred after a school begins WIAA tournament competition*, is immediate disqualification of the student for the remainder of the total tournament series of that competitive sport/activity.

V. Reporting Procedures for Code Violations

Activities Code violations may be observed or reported by administration, faculty, parents, students, or community members. Suspected violations reported by school or non-school personnel require a written report including the date, time, place, individuals involved, and description of the incident. When appropriate, the anonymity of the informant will be maintained. After the written report is filed with the Activities Director, the Principal/Assistant Principal and/or Activities Director will conduct an investigation including an interview with the student to determine if the violation did occur. Any such report must be received within 90 days from the supposed occurrence of the violation. If a violation is substantiated by clear and convincing evidence, the established consequences will be imposed. The parent(s)/guardian(s) will be informed in writing and/or by telephone of the nature of the accusations and the consequences. The student will be on suspension during any appeal process that may follow.

VI. Appeal Procedure

The appeal procedure shall be forwarded to the parent(s)/guardian(s) at the same time the parent(s)/guardian(s) receives the notification of the violation/consequence. The violation must be appealed to the Activity Director within 14 days of receiving the notification of the violation. The appeal process is available upon request in the office of the Activities Director.

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